



INFORMATION TO THE PROCESSING OF PERSONAL DATA

Pursuant to art. 13 of the EU General Regulation 2016/679

PROJECT "PROTOCOLS"



The Highly Specialized Rehabilitation Hospital ORAS SpA, pursuant to the legislation that deals with the protection of persons with regard to the processing of personal data (EU General Regulation 2016/679 articles 13 and 14), is required to provide precise information on the use that will be made of personal data in the scope and for the purposes envisaged by the project "European Training on innovative Restorative Protocols for clinical and technological changeable" (PROTOCOLS), which are represented below.



1. Who determines the purposes and means of the processing of personal data?

ORAS Spa, with registered office in Via Padre Leonardo Bello 3c, 31045 Motta di Livenza (Italy), telephone: +39 0422 287271, fax: +39 0422 287321, e-mail: amministratore.delegato@ospedalemotta.it, certified e-mail: direzione.generale@pec.ospedalemotta.it, acting as Data Controller, is responsible for the legitimate and correct use of your personal data that are processed.

2. Who is responsible for ensuring the compliance with the provisions on data protection?

The Data Protection Officer (DPO) is the person that you can contact to gather information and report any problems or misunderstandings regarding your personal data. The DPO appointed by our company can be contacted by sending a letter addressed to: Data Protection Officer, Ospedale Riabilitativo di Alta Specializzazione ORAS SpA, Via Padre Leonardo Bello 3c, 31045 Motta di Livenza, Treviso (Italy), or e-mail to the following e-mail address: rpd@ospedalemotta.it, certified email: rpd@pec.ospedalemotta.it, or by phone at the following telephone number: +39 0422-287339.



3. For which purposes do we process your data?

Personal data (such as name, surname, telephone, e-mail, position, company, state/region, pictures, audios and videos) provided by email, during face-to-face meetings or via web conference, will be processed to reach the following purposes:

- 3.1. perform the correct management and implementation of the project (PROTOCOLS) including the monitoring by the competent bodies and for archiving purposes;
- 3.2. carry out an adequate promotion of the project to capitalize, valorise and disseminate the

results through the use of images, audios and videos of the natural persons participating into the implementation of the project.

4. Who authorizes us to process your data?

4.1. The processing of personal data, provided in the context and for the pursuit of the purposes of PROTOCOLS project, is carried out legitimately, on the basis of the grant agreement signed with the Italian Erasmus+ National Agency "INAPP" and the partnership agreements signed with the partners, pursuant to art 6, paragraph 1 letter b, of the EU General Regulation 2016/679;

4.2. The processing of personal data, provided to allow the promotion and dissemination of the project results through the media, press, social networks and for sending newsletters (of point 3.2), is carried out only on a voluntary basis and exclusively after the acquisition of a specific consent (see page 3 of this document).

In any case, the processing will always take place in compliance with the rights and freedoms of the person concerned and the specific legislation, ensuring that the consent, where requested, is freely expressed.



5. To whom do we communicate your data?



The data acquired as part of the project (PROTOCOLS), for the purposes specified in point **3.1**, will be communicated to the subjects involved in the monitoring of the project activities such as the Italian Erasmus+ National Agency "INAPP" and other bodies appointed by the European Commission. The images, audios and videos of the natural persons participating into the project will be published on the website www.protocolsproject.eu and on the social networks dedicated to the project for the dissemination purposes of point **3.2**: LinkedIn, Twitter, Facebook and Youtube.

6. How long do we keep your data?

The data acquired during the implementation of the project (PROTOCOLS) will be kept for the entire duration of the project and beyond, in the manner and within the limits provided for by the guidelines of the Funding Programme and by the current European and national legislation. The data provided on the basis of the freely-expressed consent, for promotion purposes, will be kept until the given consent is withdrawn.

7. What obligations do we have towards you?

We are obliged to respond to your requests and, specifically, to allow you to exercise your rights as explained below:

- a) Access: know which data we process, how and why we process them;
- b) Amendment: correct inaccurate personal data, where applicable;
- c) Erasure (right to be forgotten): guarantee the right to delete personal data, where applicable;
- d) Limitation of processing: applicable only in specific situations;
- e) Receive communication in case of amendment, erasure, limitation;
- f) Right to data portability: not applicable for those processings carried out on the basis of a law or regulation;
- g) Right to object: the person concerned has the right to object, at any time, to the processing of his/her data for purposes other than those directly or indirectly connected to the implementation of the project (PROTOCOLS), without prejudice to the existence of legitimate reasons that prevail over interests, fundamental rights and freedoms of the person concerned or for the establishment, exercise or defence of legal claims;
- h) Right to withdraw consent: applicable only for data processing based on consent;
- i) Right to lodge a complaint with a supervisory authority: in the event that the person concerned believes that he/she has not received adequate responses to his/her requests, he/she can contact the Data Protection Authority of the state in which he resides or works or lodge an appeal before the judicial authority.



8. Are you obliged to provide your data?

The provision of personal data is mandatory because it is necessary for the correct management of the project; therefore any refusal will make it impossible to participate in the aforementioned project. The provision of the consent to the processing of personal data accompanied by images, audios, videos and recordings for dissemination purposes (of point 3.2) is not mandatory, therefore the refusal to provide it does not preclude participation of the person concerned into the project.

9. Where do your data come from?

The data processed are those given by the person concerned.

Who to contact and how to exercise your rights?

To assert your rights as provided for in chapter III of the EU General Regulation 2016/679 (briefly explained in point 7), **you can contact the Data Protection Officer of ORAS S.p.A.:** Via Padre Leonardo Bello 3c, 31045 Motta di Livenza, Treviso (Italy), telephone: +39 0422-287339, email: rpd@ospedalemotta.it, certified email: rpd@pec.ospedalemotta.it.

CONSENT TO THE PROCESSING OF PERSONAL DATA FOR DISSEMINATION PURPOSES OF PROJECT “PROTOCOLS”

Pursuant art. 6 par. 1 letter a of the European General Regulation 2016/679

The undersigned _____

date and place of birth _____

E-mail address : _____

having acknowledged the information on the processing of personal data that ORAS SpA has provided together with this form

EXPRESS CONSENT

To the processing of personal data provided to allow the promotion and dissemination of the results of the project through the media, press and social networks (as explained in the purposes in point 3.2 of the notice).

GIVE CONSENT

REFUSE CONSENT

Place and date _____

Signature _____